

**Town Council Meeting**  
**Monday, February 10, 2025**  
**6:00PM**

Edinburgh Town Council met in a regular session on Monday, February 10, 2025, at 6:00PM at the Town Hall, 107 South Holland Street, Edinburgh, IN.

Council President Piercefield called the meeting to order and led the Pledge of Allegiance.

**Members Answering Roll Call:** Council President Ryan Piercefield, Councilwoman Miriam Rooks, Councilwoman Debbie Buck, and Councilwoman Sherri Sweet.

Councilman Michael Bryant was absent.

Also present were Town Manager John Myers, Clerk-Treasurer Rhonda Barrett, and Town Attorney Dustin Huddleston.

**Minutes-** Minutes of January 27, 2025, Council Meeting and January 30, 2025, Executive Meeting.

*Councilwoman Rooks made a motion to approve the January 27, 2025, Town Council meeting minutes and January 30, 2025, Executive meeting minutes. Councilwoman Sweet seconded. Motion carried 4-0.*

**Claims-** Clerk-Treasurer Barrett presented one claim docket in the amount of \$395,263.75.

*Councilwoman Buck made a motion to approve the claim docket as presented in the amount of \$395,263.75. Councilwoman Rooks seconded. Motion carried 4-0.*

**Ordinance 2025-1 Amending Salary Ordinance 2024-26 (2<sup>nd</sup> Reading)-** Clerk-Treasurer Barrett stated this is the second reading of Ordinance 2025-1 Amending Salary Ordinance 2024-26. Barrett stated this includes the holiday stipend for part-time fire personnel, update salary range for Cemetery supervisor, changes Police department titles, and fixes some clerical errors.

*Councilwoman Rooks made a motion to approve Ordinance 2025-1 Amending Salary Ordinance 2024-26 (2<sup>nd</sup> Reading). Councilwoman Buck seconded. Motion carried 4-0.*

**OCRA Planning Grant Closeout-** Clerk-Treasurer Barrett stated Kenna Consulting has started the closeout process for the \$50,000 OCRA grant the Town received for its comprehensive plan. The monitoring form for the closeout needs approval and approval for Ryan to sign on behalf of the Town.

*Councilwoman Rooks made a motion to approve the OCRA Planning Grant Closeout Report. Councilwoman Sweet seconded. Motion carried 4-0.*

*Councilwoman Rooks made a motion to authorize Council President Piercefield to sign off on the OCRA Planning Grant Closeout Report. Councilwoman Buck seconded. Motion carried 4-0.*

**Baker Tilly BT+ TIF+ Financial Management Services-** Clerk-Treasurer Barrett stated this is a new billing option for financial services from Baker Tilly. Barrett stated it is billed as a yearly fee, on a monthly basis which helps with budgeting as you know what the annual cost will be up front. Barrett stated the plan includes a five-year projection of tax dollars and how they could be budgeted for proposed capital improvements. Baker Tilly currently assists with the Town's annual financial reporting, budget planning, utilities financial reports, Gateway, and TIF management.

Councilwoman Rooks asked if the cost would be split up between departments. Barrett confirmed it would.

Discussion was held regarding the need for this service and the price difference.

Scott Finley with Baker Tilly stated the main portion of the price difference is the comprehensive financial plan. Mr. Finley stated the comprehensive financial plan would include the capital improvement plan. Mr. Finley stated Baker Tilly would come in to meet with all the department

heads and ask what their wants/needs are for their department. Their answers could then be worked into the plan.

Council President Piercefield stated he thinks it would be best to wait to decide until Councilman Michael Bryant is present.

**203 S Walnut Street-** Attorney Huddleston stated this is just an update on the current lease stating it will now be on a month-to-month basis with the same rental rate.

**712 S Eisenhower Lease Renewal-** Town Manager John Myers stated this is to determine how to proceed with the lease agreement.

Councilwoman Rooks stated she had worked with Clerk-Treasurer Barrett and Director of Administrative Services Mary Patterson to see if there had been any major increase at the property as far as any type of improvements or anything that incurred costs and there have not been any substantial increases.

Attorney Huddleston stated that he could draft a new lease agreement for the next council meeting.

Discussion was held regarding putting a provision on the new lease agreement where it would go month to month after the end of the initial term.

*Council President Piercefield made a motion to authorize Attorney Huddleston to draft a new lease agreement. Councilwoman Rooks seconded. Motion carried 4-0.*

**Cemetery Superintendent Position-** Town Manager John Myers stated he would like to promote Stan Brown to the Cemetery Superintendent position.

*Councilwoman Buck made a motion to approve the promotion of Stan Brown to Cemetery Superintendent. Councilwoman Rooks seconded. Motion carried 4-0.*

**Cemetery Assistant Superintendent Position-** Town Manager John Myers stated he would like to promote Kyle Pendleton to the Cemetery Assistant Superintendent position.

*Councilwoman Buck made a motion to approve the promotion of Kyle Pendleton to Cemetery Assistant Superintendent. Councilwoman Sweet seconded. Motion carried 4-0.*

**2024-2 CCMG Paving Project Bid Award-** Town Manager John Myers stated the Town received a recommendation from CrossRoads Engineering to award the 2024-02 CCMG Paving Project to Robertson Paving. Mr. Myers stated four sealed bids were received with Robertson Paving coming in at the lowest bid.

Councilwoman Rooks asked Mr. Myers to briefly describe what some of the roads and streets will be affected.

Mr. Myers stated rebuilding of Naomi Street, East Main Cross Street, Lind Drive, Center Park Drive, Breeding Street, County Line Road, Independence Drive, Keeley Street, Glasgow Drive, Harrell Street and Cambridge Lane will be affected.

*Councilwoman Rooks made a motion to approve the 2024-02 CCMG Paving Project Bid awarded to Robertson Paving in the amount of \$1,006,133.75 subject to Attorney Huddleston's review. Councilwoman Buck seconded. Motion carried 4-0.*

**Bullet Proof Vest Purchase-** Police Chief Doyne Little stated the department is required to purchase new bullet proof vests for officers every five years by state statute. Chief Little stated Angel Armor had the lowest bid at \$18,867 to replace all the officers' vests.

Councilwoman Rooks asked Chief Little if he budgeted for this purchase. Chief Little stated he has the funds in his capital outlay or the public safety fund.

Discussion was held regarding the difference between the new vests and the department's current vests.

Councilwoman Buck asked what the department will do with their current vests. Chief Little stated they use expired vests for their active shooter drills and utilize them until they are not

usable anymore. When they reach that point, there is a company in northern Ohio that can take the vests apart and dispose of them.

*Councilwoman Rooks made a motion to approve the Bullet Proof Vest Purchase from Angel Armor in the amount of \$18,867.00 for 18 vests. Councilwoman Buck seconded. Motion carried 4-0.*

**Annual Substation Testing-** Electric Superintendent Stephen Clark stated Alpha Engineering drafted up specifications and received 3 quotes for annual testing of the substation. The testing has been done annually since the substation was built in either 2006 or 2008, for preventative maintenance. Total Electrical Systems Testing LLC (T.E.S.T.) provided the lowest quote and they have done the annual testing for the past 15 years.

Councilwoman Rooks asked if this annual testing had been budgeted for. Superintendent Clark stated it is part of their annual costs.

*Councilwoman Buck made a motion to approve the Annual Substation Testing by Total Electrical Systems Testing, LLC up to the amount of \$53,000. Councilwoman Rooks seconded. Motion carried 4-0.*

**Spare Switchgear-** Electric Superintendent Stephen Clark stated there are several sections of switchgear within 30 feet of the edge of 252. Superintendent Clark stated they currently have no spare switchgears and if someone were to hit one of the switchgears, there would be a problem. Superintendent Clark stated he would like to have a unit on hand in case a problem occurs.

Superintendent Clark requested to purchase one switchgear unit from Brownstown Electric Supply in the amount \$29,906.85.

President Piercefield asked if this is an escalation price. Superintendent Clark stated that it is a locked price.

*Councilwoman Rooks made a motion to approve the purchase of one spare switchgear unit from Brownstown Electric Supply in the amount of \$29,906.85. Councilwoman Buck seconded. Motion carried 4-0.*

### **Other Business**

Councilwoman Rooks congratulated Cemetery Superintendent Stan Brown and Cemetery Assistant Superintendent Kyle Pendleton on their promotions.

Town Manager John Myers requested to get permission to have Attorney Huddleston to reach out to Johnson County REMC for the territory of Castle Rock. President Piercefield stated Attorney Huddleston should reach out to their legal team as well.

*Councilwoman Rooks made a motion for John to reach out to Johnson County REMC regarding the territory of Castle Roack and to authorize Attorney Huddleston to reach out to Johnson County REMC legal team regarding the territory of Castle Rock. Councilwoman Buck seconded. Motion carried 4-0.*

Police Chief Doyne Little thanked the Council for the bullet proof vest purchase approval. Chief Little stated they are still waiting for the money from the radio grant to be released.

Electric Superintendent Stephen Clark stated one of the Town's large electric customers are considering purchasing green power credits. Superintendent Clark stated he has been speaking with the customer and IMPA regarding what would be needed.

*Council President Piercefield made a motion to authorize Attorney Huddleston to review the green power credits. Councilwoman Buck seconded. Motion carried 4-0.*

Council President Piercefield congratulated Cemetery Superintendent Stan Brown on his promotion.

Cemetery Superintendent Stan Brown thanked the Council for their approval of the new excavator and stated it has been much better and safer compared to the previous one.

Street Superintendent Jacob Cox stated two people were hired for the street department and a third potential hire is going through hiring process.

Director of Economic Development Sarabeth Drybread stated that there was a ribbon cutting downtown last week for the new Born Again Barbershop. Director Drybread stated the owner had a good first week. Director Drybread stated that her and Electric Superintendent Stephen Clark will be meeting with a prospective company looking at Industrial Park. The JRDC will be hosting a sourdough bread class at the end of February. Director Drybread stated that the JRDC is also bringing back chair yoga for the 55+ community.


### Adjourn

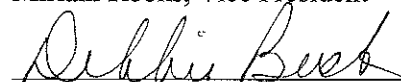
*Being no further business or comments, Councilwoman Rooks made a motion to adjourn. Councilwoman Buck seconded. Motion carried 4-0.*

*These minutes are a summary of actions taken at the Town of Edinburgh Council meetings. The full video archive of the meeting is available for viewing at <https://www.youtube.com/playlist?list=PL0pagNU7lg5FkjGffOyWphtcPehLL-R5g> for as long as this media is supported.*


### EDINBURGH TOWN COUNCIL

  
Ryan Piercefield, President


  
Miriam Rooks, Vice President

  
Debbie Buck

ATTEST:

  
Rhonda Barrett, Clerk-Treasurer

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Sherri Sweet

  
Michael Bryant